



Minutes of the Extraordinary Meeting of Elvaston Parish Council held on Monday 5th October 2020
Online meeting facility via Zoom – Meeting ID 816-7710-8640

PRESENT: Cllr S Leuenberger (Chairman), Cllr P Bickerton (Vice Chairman), Cllr B Slater, Cllr C Bennett, Cllr T Mansfield, Cllr E Beech, Clerk, F Stanbrook (Minutes) and 3 members of public

Reference	Agenda Item		Action
160/2020-21	Apologies for Absence	DCllr N Atkin, DCllr P Watson, D Cllr D Corbin, Cllr S Spenser, Cllr G Dodson	
161/2020-21	Declaration of Interest	Nothing to record	
162/2020-21	Variation of Order of Business	Nothing to record	
163/2020-21	Public Participation	Nothing to record	
164/2020-21	Parish Plan Pop-up events.	<p>Rachel Scott of RMS Sports Consultants attended to give an update on the pop-up events which were held on four dates in September at Thulston and Boulton Moor. Thanks were given to all persons involved in the set up and dismantling of the events as well as the Communities Group for the loan of the gazebo.</p> <p>The pop-up events involved parishioners being asked to write three positive aspects about the parish and also three areas of concern or things to improve in the parish.</p> <p>122 postcards were completed, which equates to 3.8% of the population, 1 from Ambaston, 23 from Boulton Moor, 7 from Elvaston, 40 from Thulston and 51 with undisclosed area.</p> <p>Age 60+ was the highest age group to respond followed by 41-60 and 26-40 age groups.</p> <p>603 comments were received in total with 265 positive and 338 suggestions of areas for improvement.</p> <p>All comments were detailed in the subsequent report word for word, as it was written on the postcard.</p> <p>Positive aspects recorded and ranked as follows:</p> <ol style="list-style-type: none"> 1. Countryside, green space, location, tranquillity, wildlife - 55 comments, 20.75% 2. Elvaston Castle Country Park – 52 comments, 19.62% 3. Community Spirit and cohesion – 41 comments, 15.47% 4. Infrastructure and amenities – 22 comments, 8.30% 5. Litter management and cleanliness – 20 comments, 7.54% 	



	<p>6. Walking, footpaths and cycle paths - 15 comments, 5.66%</p> <p>7. Harrington Arms - 13 comments, 4.9%</p> <p>8. Community events and activities – 10 comments, 3.77%</p> <p>9. Community safety – 7 comments, 2.64%</p> <p>10. Community Promotion – 5 comments, 1.88%</p> <p>10. Public transport – 5 comments, 1.88%</p> <p>11. Street lighting – 3 comments, 1.13%</p> <p>12. Village Hall – 2 comments, 0.75%</p> <p>13. Nothing positive - 1 comment 0.37%</p> <p>Areas of concerns and suggestions for improvement were recorded and ranked as follows:</p> <p>1. Elvaston Castle Country Park – 32 comments, 9.46%</p> <p>2. Traffic Volume, noise pollution – 26 comments, 7.69%</p> <p>3. Pavements, pathways and footpaths – 25 comments, 7.39%</p> <p>4. Shops – 22 comments, 6.50%</p> <p>5. Car parking – 20 comments, 5.91%</p> <p>6. Soft landscaping maintenance – 19 comments, 5.62%</p> <p>7. Housing, developers, land use and protection of green space - 16 comments, 4.73%</p> <p>8. General amenities – 12 comments, 3.55%</p> <p>8. Geographical governance - 12 comments, 3.55%</p> <p>8. Litter, rubbish and cleanliness – 12 comments, 3.55%</p> <p>9. School – 10 comments, 2.95%</p> <p>9. Public Transport – 10 comments, 2.95%</p> <p>10. Play area, park – 9 comments, 2.66%</p> <p>10. Community welfare, activities and events – 9 comments, 2.66%</p> <p>11. Community Safety, crime, policing – 8 comments, 2.36%</p> <p>11. Bins – 8 comments, 2.36%</p> <p>11. Fly-tipping – 8 comments, 2.36%</p> <p>11. Flooding – 8 comments, 2.36%</p> <p>12. Public house, café – 7 comments, 2.07%</p> <p>13. Street Lighting – 6 comments, 1.77%</p>	
--	---	--



- 14. Footbridge – 5 comments, 1.47%
- 14. Cycle Paths – 5 comments, 1.47%
- 14. Sport Facilities – 5 comments, 1.47%
- 14. Community Centre (Boulton Moor) – 5 comments, 1.47%
- 14. Nuisance (roadworks/noise) – 5 comments, 1.47%
- 14. Dog bins and fouling – 5 comments, 1.47%
- 14. Community promotion - 5 comments, 1.47%
- 15. Parish Council Governance – 4 comments, 1.18%
- 15. Road Maintenance – 4 comments, 1.18%
- 16. Benches – 3 comments, 0.88%
- 16. Signage – 3 comments, 0.88%
- 16. GP – 3 comments, 0.88%
- 16 Post office and post box (Boulton Moor) – 3 comments, 0.88%
- 16. Village Hall at Thulston – 3 comments, 0.88%
- 17. Could not decipher the statement – 1 comment, 0.29%

Next Steps:

Using the responses from the pop-up events, a more detailed household survey will now be written – to obtain closed responses.

It is anticipated that Rachel Scott will present the first draft of the survey to the Parish Plan Steering Group on 26th October.

The survey will be ratified by full Council at their meeting on 9th November with an aim to have the survey distributed by the end of November. There was some discussion regarding whether the survey would be online, hard copy or both and it was suggested that 21 days for completion would be a good time frame to work towards, this will be decided by the Steering Group at their meeting on 26th October.

Points for discussion:

There was subsequent discussion regarding the questions contained within the survey which is to follow including any specific questions which need to be asked and the order they will be asked.

Rachel Scott requested all member Councillors think about a mission statement for the Parish Plan – this is not urgent, but will be required, potentially by January 2021.



		<p>Consideration needs to be given to the delivery of the Parish Plan, it needs to be a long-term plan, and aiming to be dealing with two to three issues per year – possibly a 10-year plan for delivery, with annual/ two-yearly review. If the plan is set for a 10-year delivery and all is delivered in 5, we will then look at a further plan. Parishioners need to know this is a long-term plan and the answers they give to these questions will shape the future of the parish over the next 10 years – this will remove any frustration for residents; of the plan not being delivered within 6 months of the survey being completed.</p> <p>It would be helpful if surveys were back in time to allow for robust precept and budget to include any identified project needs from the plan, however, the finance committee will discuss this further and potentially set a ballpark figure for the first year of parish plan delivery to allow for detailed analysis of survey results</p> <p>There was further discussion regarding whether the Parish Council should look at implementing a Neighbourhood Development Plan to run alongside the Parish Plan, or would it be beneficial to complete the parish plan delivery and then implement a neighbourhood development plan? This requires further discussion at full council meeting in conjunction with the steering group and it was RESOLVED to add this to the agenda for November 2020. The Clerk informed that due to budget constraints, no Neighbourhood Development Plan Consultation could commence until May 2021 at the very earliest.</p>	
165/2020-21	Date, time of the next meeting:	The next meeting will be on Monday 12th October 2020 at 7.30pm via an online link using the Zoom platform. The links to this meeting will be notified by agenda.	

The Chairman thanked everyone for attending and the meeting was closed at 9pm

Signed _____ Chairman / Vice Chairman