



Minutes of the meeting of Elvaston Parish Council held on Monday 10th August 2020
Online meeting facility via Zoom – Meeting ID 822-2497-5469

PRESENT: Cllr S Leuenberger (Chairman), Cllr P Bickerton (Vice Chairman), Cllr G Dodson, Cllr B Slater, Cllr C Bennett, District Cllr D Corbin, District Cllr P Watson, Clerk, F Stanbrook (Minutes) and 1 member of public

Reference	Agenda Item		Action
104/2020-21	Apologies for Absence	DCCllr N Atkin, Cllr T Mansfield (Holiday), Cllr E Beech	
105/2020-21	Declaration of Interest	Nothing to record	
106/2020-21	Variation of Order of Business	Nothing to record	
107/2020-21	Public Participation	Nothing to record	
108/2020-21	Reports from outside bodies	<p>DCCllr N Atkin sent apologies prior to the meeting and reported that anything associated to Covid19 can be found on DCC website which is updated daily; and has also been receiving regular updates from District Cllrs for any ward enquiries.</p> <p>DCCllr D Corbin reported that SDDC are trialling wild flower verges in certain areas and will update accordingly. Trial sites are in progress currently at Hilton and Repton which are now in full bloom; and in Newhall, which has not been successful.</p> <p>DCCllr P Watson reported on D Corbin being appointed to Chairman of Housing Services. Assets of Community Value nomination is now logged on the system and will follow the process. DCCllr Watson is dealing with a number of queries and complaints from a resident regarding unlawful and unreasonable activities from jet skis at Ambaston Lagoon, which will now be taken to SDDC Environmental Health and reported on further at the next meeting.</p>	
109/2020-21	Councillor Reports	Nothing to report	
110/2020-21	Minutes of meeting 13 th July 2020 and Extraordinary meeting 3 rd August 2020	The minutes of the previous meeting held on Monday 13 th July 2020 and the extraordinary meeting held on Monday 3 rd August 2020 were recorded as an accurate representation of the meetings having previously been circulated to all member Councillors by the Clerk. The minutes will be signed as a true and accurate copy by Cllr S Leuenberger when Covid 19 restrictions are lifted. Proposed by Cllr Dodson and Seconded by Cllr Bennett.	



111/2020-21	Clerk's Report	One again it has been a busy month for Elvaston Parish Council with lots of updates. A lot of time and considerable resource has been spent on answering emails which are now becoming vexatious – i.e. points have been answered fully but this has not concluded the contact on the same subject. The Clerk draws the attention of all member Cllrs to the vexatious and habitual complaints/complainants policy adopted in March 2020. Complaints have been received regarding the play area at Boulton Moor, it is being used by a large number of older youths during the evenings and there is evidence of gas canisters and alcohol use present. The Clerk has reported concerns via 101 and to the Safer Neighbourhoods Team, as well as copying all complaints to Derwent Living who are responsible for the social housing on the new build Buttercup Leys estate. A card of condolence has been posted to Mrs Evadne Robbins on behalf of the Parish Council.	
112/2020-21	Chairman's Report	A very broad range of issues have been brought to the attention of the council during the last few weeks. I am sure that residents will look forward to the opportunity to include these in the parish plan consultation phase. I would also like to offer condolences on behalf of the parish council to Evadne Robbins and her family on the death of Mr Stephen Robbins, a very well respected member of our community.	
113/2020-21	Lengthsman Report	Lengthsman reported a few issues in the parish as follows: parking in the village is still an issue and people are unable to access ECCP due to the gates being closed before 9am and after 8pm – which are popular times for dog walkers. It was RESOLVED the Parish Council will contact the castle and ask for an increase to the opening times of the car park to demonstrate to parishioners that we are proactive in sorting out the parking issues. There was also an issue raised over the opening of the overflow car park facility at busy times – as yet this has not happened which causes excessive parking in the villages when the car park full sign is displayed. The Lengthsman has been using the Love Clean Streets app a lot to report various issues and gas canisters are an increasing issue in all areas, which will be monitored.	
114/2020-21	Reports from Other Community Groups	Nothing to report	
115/2020-21	Website Review	The Clerk reported on the website accessibility test which has been supplied by another Parish Council via DALC. In terms of the website being accessible for all, there are very few changes required, and these will be made before implementation date of 23 rd September 2020. There is still an ongoing issue to be resolved regarding web hosting, however it is not currently budgeted for to allow a new a new website to be built. It was RESOLVED this will be revisited when the hosting fee is due for renewal and a decision will be made at that point to ask an alternative provider to host the website.	



116/2020-21	Keep Britain Tidy - September	It was RESOLVED the Parish Council will sign up to the Keep Britain Tidy – September campaign which runs from 11-27 th September 2020 (Covid19 restrictions permitting). It was RESOLVED the Clerk will liaise with the Lengthsman to identify areas in need of attention and advertise for community involvement along with member Cllrs, and register agreed dates on the Keep Britain Tidy website. Cllr Bennett advised there are five litter pickers available for use along with some refuse sacks from SDDC.	
117/2020-21	Elvaston Parish Council Events Committee	No pending events currently.	
118/2020-21	Parish Plan	<p>It was RESOLVED the Steering Group membership will be as follows: Colin Bennett will represent Elvaston Community Group, Kevin Birch will represent Ambaston, Katrina Woodward and Amelia Lockett will represent Thulston, Cllr Beech will represent the urban ward, Cllr Dodson will represent the rural ward areas, Sarah Leuenberger will represent Elvaston Castle Action Group, Carolyn Tong will represent Elvaston, Paul Bickerton will represent Boulton Moor and Faye Simnett will represent all four areas of the parish from a Lengthsman perspective as well as a resident for Thulston. DCllr Corbin, DCllr Watson and DCllr Atkin will represent at District and County level for support and interaction; and Fiona Stanbrook (Clerk) will offer admin support and work closely with Rachel Scott, as the lead consultant.</p> <p>It was noted that the Steering Group membership may change over time as momentum grows, but as a starting point this is a good number of members. The first Steering Group meeting will be 24th August 2020 from 6.30pm with a re-run of the original presentation for any members who have yet to see it, followed by Steering Group meeting at 7.30pm via Zoom. The Clerk will liaise with Rachel Scott and ensure an agenda and meeting details are sent to all parties prior to the meeting.</p>	
119/2020-21	Christmas Tree & Lights	It was RESOLVED the Clerk will liaise with Cllr Dodson regarding the purchase of Christmas lights for the tree on the green; and it was RESOLVED to use warm white lights. There was a discussion regarding power supply for the lights and it was RESOLVED to use a good quality conduit to protect any wires crossing a footpath. The Clerk will also chase up the status of the village green via the solicitors.	
120/2020-21	Christmas Lights Switch on Event	It was suggested that 30 th November 2020 could be a potential date for a light switch on event, however this will be confirmed at a later date as it was discussed that a good community event would coincide with the event at the Harrington Arms, in conjunction with the communities group.	
121/2020-21	Sturges Lane Footpath	The clerk reported that the grant application for the resurfacing of Sturges Lane footpath had been unsuccessful due to land ownership queries. Cllrs Leuenberger and Slater detailed that the footpath is definitely not owned by DCC – it is the boundary of Elvaston Castle Country Park on one side and definitely does not cross any private land. There was a discussion that this footpath was initially created when the houses were first built. Cllr Slater detailed that	



		the footpath falls into two sections. The limestone path has been there for over 40 years and was the boundary of ECCP and initially there used to be a stile for access to ECCP. The other surfaced area was installed when houses were first built by the building company. It was RESOLVED the Clerk will report this back to Ian Hey at SDDC.	
122/2020-21	Assets Of Community Value	ACV nomination is now logged on the SDDC system and we are finally at the stage where SDDC are happy with the information they have received. Thanks were given to two residents who provided a more detailed boundary map and we now await an update prior to 24 th November 2020. The Clerk will revisit this item as soon as there is an update.	
123/2020-21	Trees Survey for TPOs	There was a discussion and it was RESOLVED all member Cllrs are to identify trees of potential significance before the next meeting and the Clerk will locate on Google maps street view and collate for SDDC trees officer in conjunction with the Lengthsman. This information will then be passed to SDDC for consideration of TPOs. Cllr Dodson reported concerns that a local resident has been removing branches from the oak tree on Thulston green without permission, and all cuttings have been left by the trees. TPOs can only be applied to trees in private residences and conservation areas. There are no TPOs in force at ECCP.	
124/2020-21	War Memorial/Hedge Maintenance	The hedge needs to be cut back around the property adjacent to the War Memorial, which was built and paid for by Earl of Harrington. There is a holly hedge surrounding the war memorial and it is unclear who owns this boundary. A resident will make some enquiries and feed back to the Clerk prior to any letters being sent to householders.	
125/2020-21	Water Bill for Allotments	It was RESOLVED subsequent water bills will be divided out between all allotment holders from April 2021. Proposed by Cllr Spenser, seconded by Cllr Slater, unanimously agreed.	
126/2020-21	Hedges/Overgrown Boundaries	Standard letters regarding overgrown boundaries have been supplied to the Lengthsman who will post through the door of any offending properties. If the overgrowth is not pruned to within the curtilage of the boundary, it was RESOLVED the Clerk will write a further letter giving a date for boundaries to be restored prior to action being taken by the Parish Council which may result in invoices being forwarded to homeowners; should we require our own contractors to complete any work.	
127/2020-21	Correspondence	Various correspondence received regarding Covid 19 breaches and anti-social behaviour at the play area on Buttercup Leys/Charles Church, Boulton Moor. 2 x MOP applications for Parish Plan Steering Group – both from Thulston. Prohibition of waiting orders on B5010 – forwarded to all member Cllrs. DALC Newsletter – forwarded to all member Cllrs. Copy of correspondence sent to Tarmac from a MOP for inclusion at the meeting – forwarded to all member Cllrs Correspondence regarding hunting and the associated policy Correspondence from MOP re jet ski trespassers in Ambaston which has been picked up by DCllr Watson	



		Thanks from an allotment holder for the repair on the allotment gate.	
128/2020-21	Planning Applications & Decisions	<p>New applications as at 4th August 2020 DMPA/2020/0732 – conversion of the garage into living accommodation at 32 Sevenlands Drive, Boulton Moor DMPA/2020/0720 – erection of single storey rear extension at 10 Woods Meadow, Boulton Moor</p> <p>Pending applications as at 4th August 2020 DMPA/2019/1323 – Demolition of existing garage and erection of a detached dwelling with associated parking and garden on land to the side of 33 Grove Close, Thulston DMPA/2020/0474 – conversion of the garage into living accommodation at 33 Sevenlands Drive, Boulton Moor</p> <p>Approved applications as at 4th August 2020 No applications approved during this period.</p>	
129/2020-21	Finance	The payments and receipts as shown in the finance schedule were deemed correct and approved for payment. The payments will be entered and authorised on Unity Trust and the Chairman will sign the finance schedule when Covid 19 restrictions are lifted.	
130/2020-21	Date, time of the next meeting:	The next meeting will be held on Monday 14th September 2020 at 7.30pm via an online link using the Zoom platform. This will be notified by agenda.	

The Chairman thanked everyone for attending and the meeting was closed at 9.10pm

Signed _____ Chairman / Vice Chairman

