



**Minutes of the meeting of Elvaston Parish Council held on Monday 8<sup>th</sup> June 2020**  
**Online meeting facility via Zoom – Meeting ID 834-8740-9758**

**PRESENT:** Cllr S Leuenberger (Chairman), Cllr P Bickerton (Vice Chairman), Cllr G Dodson, Cllr T Mansfield, Cllr S Spenser, Cllr B Slater, Cllr E Beech, Cllr C Bennett, Cllr R Bullivant, District Cllr D Corbin, District Cllr P Watson, Clerk, F Stanbrook (Minutes) and X members of public

| Reference  | Agenda Item                           |  | Action |
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| 53/2020-21 | <b>Apologies for Absence</b>          | DCCllr N Atkin (report sent for circulation prior to the meeting).   |        |
| 54/2020-21 | <b>Declaration of Interest</b>        | Cllr Leuenberger declared an interest with regard to Elvaston Castle Action Group and the ACV nomination<br>Cllr Mansfield declared an interest with regard to the website<br>Cllrs Bickerton and Bennett declared an interest with regard to Elvaston Communities Group<br>Cllr Slater declared an interest in regard to Elvaston Castle Action Group   |        |
| 55/2020-21 | <b>Variation of Order of Business</b> | Clerk requested item 13 for Elvaston Communities Group be brought forward and discussed immediately following District and County Councillor reports to ensure discussion is held as transparently as possible with District & County Cllrs still present. This was accepted.  |        |
| 56/2020-21 | <b>Public Participation</b>           | A resident spoke in regard to the recent meeting with the PC and Elvaston Communities Group held on Tuesday 2 <sup>nd</sup> June 2020. The resident is a former member of the ECG and has raised previous objection in relation to the constitution of this group and their presentation of the associated finances. He went on to detail that over 90% of the group's energy focuses on producing events and their constitution does not reflect this; however, he stated he does not agree with the way the issues have been raised with ECG. The resident mentioned that recollections of meetings are often poles apart, at this point the Clerk interjected and advised that the meeting had been recorded for clarity and accuracy to ensure the recollections were correct as reported in the meeting summary. The resident went on to say that integrity and contribution to community life in the parish have never been in question, which was agreed. He also agreed that the parish plan is the responsibility of the Parish Council with support from external sources where necessary and that he was able to support a requested return of the latest PC grant of £1475 to the PC, but not the requisition of assets.<br>A further resident spoke of the procedures followed by ECG and stated the procedures that are followed by ECG are not uncommon.<br>A resident spoke of inconsiderate parking which remains an issue in Thulston, despite the car parking currently being free at ECCP. As well as parking inconsiderately, there are also issues with engines running for A/C or heating, both |        |



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|                          |   | <p>early in the morning and later in the evening and excessive littering. Most importantly dangerous and illegal parking, with parking on verges, double parking needs to be addressed. Photographic evidence is available, and there is a concern that without action, in the event of an emergency, emergency vehicles would not be able to gain access.</p>  |  |
| <p><b>57/2020-21</b></p> | <p><b>Reports from outside bodies</b></p> | <p><b>Police Report</b> – Clerk has asked Emma Guest for up to date information for local crime stats and has followed the given link, which is a currently unavailable page. PCSO Guest reports that there has been a reduction in crime and theft and much of the activity for the police currently is Covid19 breaches of guidelines and the usual domestic abuse/arguments at properties.</p> <p><b>DCCllr N Atkin – report sent prior to the meeting:</b> Last week you should have received an email regarding Secondary provision in Aston Ward to update you on the latest situation from Alex Dale. - if you have any questions then please do get back to me. DCC Highways teams are commencing with the laying of road chippings now that the weather is warmer. There have been changes to the “Gold Card”. Previously travellers using the card could travel free before 9.30am, however, since C19 card holders will have to pay. This is to encourage key workers to travel early mornings. Free travel will continue after 9.30am. Please keep a look out over the course of this week as I will be sending out some communication regarding my Community Leadership fund and how much is available to each Parish.</p> <p><b>DCCllr D Corbin (District Report)</b></p> <p><b>TPOs in Ambaston and the wider Elvaston Parish</b> was raised at a recent Elvaston Parish Council meeting about the felling of a beech tree in Ambaston by the property owner and following that the lack of TPOs in Ambaston. The matter was raised with the tree officer firstly about the beech tree and also the wider lack of TPOs in Ambaston. A further greater request was made to undertake a complete review of TPOs in the entirety of the Elvaston Parish beyond just Ambaston. Particularly in the new build areas of the Parish around Boulton Moor etc where few TPOs may exist. The tree officer has informed me that in response to the felling of the beech that the Local Planning Authority (LPA) has protected all trees in the garden space. The matter of a wider review then also sits with the LPA and not the tree officer. The planning department were copied into communications and the request for an Elvaston wide TPO review has been made also directly to planning. We are awaiting to hear back from them on moving this matter forward. Progress may not happen until after the lifting of the lockdown and social distancing measures</p> <p><b>Dog Fouling</b> signs are on order for Elvaston and will be delivered as soon as they are available.</p> <p><b>New Clerk</b> - Congratulations to Fiona who has been appointed as the permanent Clerk for Elvaston Parish Council. Cllr Corbin spoke of the good working relationship with the new Clerk, not just in Elvaston, but across the ward area;</p> |  |



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|  |  | <p>and made mention of issues arising with the previous Clerk. Cllr Corbin reiterated it is the general consensus for District and County Cllrs that the new Clerk will do everything correctly, legally and to the best of her ability.</p> <p><b>Community and Environmental grants scheme</b></p> <p>This has not been taken up widely with very few applications made thus far. Please if we have local projects and schemes in mind for community and environmental reasons; I would encourage these applications to come forward as we have the funds available and it would be a shame not to take advantage of this scheme around the Aston Ward. Some information on the scheme again:</p> <p><i>“The District Council has again made a considerable amount of Capital money (£250,000) available for community groups, charities and volunteer organisations to apply to receive funding through the Community and Environmental Partnership Grant Scheme.</i></p> <p><i>The name has changed slightly this year in support of the Councils declaration of “Climate Emergency” on 27 June 2019, the Council would therefore particularly welcome applications that aspire to reduce environmental impact, drive positive environmental culture and support a Carbon Zero/neutral District.</i></p> <p><i>The funding is available for a wide variety of organisations and projects, from parish councils and sporting groups to arts, heritage and environmental schemes. In the past, the scheme has, among other things, invested in communities to help with the cost of new buildings and supported improvements to community spaces.</i></p> <p><i>Grants of between £1,000 and £25,000 will be awarded as matched funding to support capital projects with a value of £4,000 and above. Those applying must demonstrate that being awarded the funding would improve the quality of life of residents in South Derbyshire</i></p> <p><i>Full information including application form and all eligibility guidance are available on the Council Website at: <a href="https://www.southderbyshire.gov.uk/our-services/crime-and-community-safety/community-grants">https://www.southderbyshire.gov.uk/our-services/crime-and-community-safety/community-grants</a></i></p> <p><i>If you have any ideas / projects that you think may benefit from Capital support please contact Ian Hey , Community Partnership Officer to discuss on 01283 228741 or email <a href="mailto:Ian.Hey@southderbyshire.gov.uk">Ian.Hey@southderbyshire.gov.uk</a>”</i></p> <p><b>Bretby Household Waste Recycling Centre</b></p> <p>The recycling centre has reopened to the public as of 18<sup>th</sup> May since the last Parish Council Meeting. Social distancing rules are in place as follows:</p> <ul style="list-style-type: none"><li>• Only travel to the centre if essential. Only if you cannot store the waste at home safely until after the public health crisis</li><li>• Check the days on which you can enter the centre based on your car registration plates. Vehicles with a 0, 2, 4, 6 and 8 in the number plate will be permitted to enter the sites on even numbered dates such as 2<sup>nd</sup>,</li></ul> |
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4<sup>th</sup> etc. Vehicles with a 1, 3, 5, 7 and 9 will be permitted to enter the site on odd numbered dates such as 1<sup>st</sup>, 3<sup>rd</sup> etc.

- Avoid taking excessive amounts of waste so as to keep traffic moving and flowing
- Wear appropriate clothing, footwear and protective gloves
- Keep the number of people on site to a minimum by travelling alone
- Be ready to queue as social distancing means less traffic on site at any one time
- STAY AT HOME AND DO NOT TRAVEL TO THE SITE IF YOU HAVE HAD **ANY SYMPTOMS OF COVID 19 IN THE LAST 14 DAYS**
- Use the other waste and recycling schemes appropriately to dispose of waste to avoid travel to the centre

**COVID-19 cash grants for small businesses**

On 1 May, in response to feedback from local authorities, the Government extended the scheme to support other small businesses which were outside the original eligibility criteria which included;

- Those in shared spaces which are not the ratepayer.
- Regular market traders
- Small charities
- Bed and breakfast establishments that pay Council Tax (and not Business Rates)
- Any other business type based on local economic need.

The applications for the grants on this basis are low. Are all local small businesses aware of this and have they applied? Please can we share so people know the support and funding is there for them if required. This could be any small business, ‘one-man band businesses’, the local dog walker etc. Any small business so long as it is a genuine business that needs the financial support at this time.

**New social distancing guidelines now in place**

New social distancing guidelines are now in place which mean we are now able to meet in a group of up to six people in public places. If you do meet someone, or a group of people in an open space, including in our parks, please remember to observe the social distancing rules at all times by remaining two metres or more from people outside your own household. Although our parks remain open, areas such as play areas, tennis courts and games areas will remain closed to prevent the spread of the disease. Park benches will not be sanitised as the Council is not in a position to do this before and after every use.

**Urban Core (Swadlincote)**

The Swadlincote Market is now back up and running fully open as per government guidance. Social distancing rules are in place. There are also hand sanitizing stations available.



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| <b>58/2020-21</b> | <b>Elvaston Communities Group</b> | <p>The finance committee of the PC met on 28<sup>th</sup> May 2020 and a discussion was held with regard to ECG, their constitution, financial status and their working relationship with the PC. It was agreed at that meeting to hold an emergency meeting with ECG to discuss concerns as raised in an informal manner – i.e. no requirement for agenda. This meeting was held on 2<sup>nd</sup> June 2020, with a summary report being circulated to all member Cllrs prior to the full PC meeting.</p> <p>The Chairman of ECG was not present at the PC meeting and no apologies were made to the Clerk. A former member of ECG stated he had been asked by the ECG Chairman to update on her behalf and Cllr Bickerton forwarded an email he had received from the Chairman in support of this. In the email, ECG Chairman stated she had spoken to all members and regular volunteers of ECG except one and the overwhelming consensus was that the group wished to operate independently of the PC. She had chosen not to attend the PC meeting and stated that she felt that her attendance would “stiffen the resolve of the Clerk and the new PC Chairman to disband us”. The ECG Chairman also questioned the legal position of the PC in relation to the funds and assets held by ECG. The Clerk questioned the decision to ask a member of neither the PC or ECG to comment on this issue; and this was accepted as unusual, but agreed on this occasion to be allowed.</p> <p>Cllr Mansfield addressed the meeting and gave an update on the recent meeting with ECG. The Clerk reiterated the position of the group in relation to the PC and compliancy with LGA1972. Fundamentally the group have operated independently of the PC for a long time and have held their own budget and asset register, with associated insurances, whilst still maintaining their core function is as a Steering Group of the PC. The Clerk informed that this was stated several times by both the Chairman and the Treasurer for ECG during the meeting, and they both insisted that the only change to the group had been a change of name to make the group more accessible to residents. This was initially disputed, however the Clerk confirmed that this is evident from the recording of the meeting.</p> <p>The previous member of ECG, appointed to speak on the issue, reported that the constitution of ECG was not fit for purpose when they took on the role of events management and was certainly not fit for purpose when they left the role of developing the parish plan for the previous parish council in 2010/11. He went on to say that the role has enhanced, developed and evolved but the constitution has not. He also stated that the group is not run properly in relation to the current constitution, but this can change. There is no question relating to the integrity of the group. In relation to the ECG assets register, it was questioned whether the best place for the assets would be with the PC. Cllr Mansfield stated that the assets of the group and their storage had not been proposed to be altered, and in fact the only change would be to appoint a PC representative to oversee the assets register as part of the PC Responsibility Matrix to ensure safe storage and use for all community groups.</p> |  |
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|            |                    | <p>The Clerk commented that it was disappointing the Chairman of ECG had relayed a very one-sided view of the meeting to their members and detailed that the recording of the meeting could be made available to any members who had not been present.</p> <p>The Clerk detailed the current position in regard to recent grant applications and informed that since 2014 the PC have granted circa £12k to the ECG according to PC records, which will be confirmed before the next meeting.</p> <p>Cllr Mansfield detailed that the proposal from the PC would be for ECG to run as an events group under the PC, with their current funds ringfenced for future events and this would enable the PC to apply for further funding streams on their behalf, and the group under the PC would be compliant in their constitution and would offer a cost saving across the parish in terms of insurances and other duplicated costs. There was no proposal to change the constitution of the group at this time, it was stated that all members of ECG would be retained as they are currently with the treasurer of the group working closely with the Clerk/RFO. The only real change would be the removal of the responsibility for the parish plan, which would essentially mean the ECG can focus 100% of their energy on events for the parish.</p> <p>Cllr Spenser identified there are five factors which need to be reported on prior to any resolutions being agreed. It was RESOLVED to arrange a further meeting to receive mission statements from both PC and ECG in relation to the five factors of assets, funding, constitution, independence and reserves as identified by Cllr Spenser.</p> <p>It was RESOLVED the meeting will consist of the Chairman of both PC and ECG, and further representation from each group along with the PC Clerk.</p> <p>Cllr Leuenberger gave a final update that the PC are trying to achieve the best outcome for both groups and at this point, any emotion needs to be withdrawn from the discussion.</p> |  |
| 59/2020-21 | Councillor Reports | <p><b>Councillor E Beech</b></p> <p>I've had several complaints that the refuse collectors are not emptying green bins, with no indication as to why they were rejected, obviously because the contents were not recyclable, however they used to put a sticker on saying what was wrong and they've stopped doing that now and we are unsure as to why? I've had complaints of cars speeding in Boulton Moor late in the evening and wondered if we could liaise with SDDC into introducing calming methods? There are still no dogs allowed sign on the Charles Church children's play area, could we please chase that up? Finally, I'd just like to say that I'm getting rather concerned about the continuing and escalating tension between the parish council and the ECG. It would be an absolute travesty if this isn't resolved as both the council and community group have worked very closely and worked hard in the community over the past 10 years.</p> <p>The Clerk answered the raised questions as follows: the refuse team are working on a skeleton staff currently and the only reasons from bins not being emptied is that they contain incorrect items. Stickers are not being used</p>  |  |



currently due to additional time constraints and residents should be asked to consult the SDDC website for a list of what can be placed in each bin, and also reminded that no black plastic inserts should be placed for recycling as this is currently unsupported. Speeding cars in Boulton Moor should be reported to Derbyshire Constabulary using the following link: <https://www.derbyshire.police.uk/ro/report/> or <https://www.crestderbyshire.org/about-us/report-a-speeding-concern/> which is the dedicated speed reduction team attached to Derbyshire Police.

No Dogs signs are on order for this area, along with Dog Fouling signs, and will be installed as soon as possible.

**Councillor Bennett**

A report was not provided prior to the meeting; however, Cllr Bennett has asked for the following questions to be answered:

Q 1 are playgrounds on Parks now back open as the one on buttercup leys estate is still being used often, by groups of children as there still remains no locks on the entry gates.

A: No, play areas are still closed as per government guidelines. All play areas across South Derbyshire have received appropriate notification and signage but there is no option to lock these areas as users will simply climb over the fences. Additional posts have been put on social media which point out that no maintenance checks have been carried out since 23<sup>rd</sup> March 2020 and the PC are not liable in the event of any injury sustained. Cllr Leuenberger also asked the Clerk to ascertain the status of this play area and if it has officially been handed over to the PC.

Q2 In light of the urban expansion of Boulton Moor and the increase in population over the past 5 -10 years, can we look into representation on the PC to reflect the number of people and land we have in Boulton Moor. I feel with the growing numbers of population in Boulton Moor that we should be represented better in regards to Councillors for the urban side of the parish. and I would like to ask that a review be performed because the rural part of the council has 6 councillors and has hardly any population increase in the past 5-10 years I have no problems with this but feel the Boulton Moor residents of the parish are not fairly represented on the PC and would like to see a better balance on the PC to reflect the number of people we support. So, I feel it would be beneficial to ask for a review and contact South Derbyshire District Council for information on how to proceed.

A: This is not a piece of work that can be easily undertaken and would involve a community governance review. This is carried out by District Authority, take approximately two years to complete and tend to come down on the side of the existing structure. The Clerk also pointed out that Boulton Moor currently holds the highest number of Councillors for this area across the parish, with 3 member Cllrs.

Q3 Work in progress - secondary dog bin on Buttercup leys may be more beneficial if placed in a different location as I've have noticed it being regularly being emptied it now and not overflowing.





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|                   |  | <p>A: A resident has requested an alternative location on the perimeter of the Buttercup Leys play area and this is under consideration.</p> <p>To end his report Cllr Bennett offered thanks to the resident for providing flowers in the entrance planters in Boulton Moor.</p>  |  |
| <b>60/2020-21</b> | <b>Minutes of meeting 14<sup>th</sup> April 2020</b> | <p>The minutes of the previous meeting held on Monday 11<sup>th</sup> May 2020 were recorded as an accurate representation of the meeting having previously been circulated to all member Councillors by the Clerk. The minutes will be signed as a true and accurate copy by Cllr S Leuenberger when Covid 19 restrictions are lifted.</p> <p>Proposed by Cllr Dodson<br/>Seconded by Cllr Bickerton</p>  |  |
| <b>61/2020-21</b> | <b>Clerk's Report</b>                                | <p>It's been a busy month with meetings and reports and pulling together year end finances ready to submit the AGAR before the original deadline of 30<sup>th</sup> June 2020.</p> <p>Finance committee met and looked at the finances as a whole, for which there is separate meeting report. There was subsequently a meeting of the finance committee with Elvaston Community Group, and there is also a separate meeting report for this.</p> <p>Water supply at the allotments is ongoing and I would hope for a conclusion prior to the next meeting. When I contacted WaterPlus originally at the beginning of May, I was requested to send a meter reading for the complex billing team. Cllr Mansfield supplied a picture and reading which was sent across to WaterPlus as requested. The outstanding balance at that time was £241.52 and no bill had been paid for the water supply since the account migrated from Severn Trent in July 2018. I chased this again this week and was told that the outstanding bill is now £394.89 following a meter reading they were given on 21<sup>st</sup> May 2020. In addition to this, they stated that they had no contact details and the account is currently listed under "The Occupier" which means it is an unbillable supply currently. I have challenged this and emailed the service department for clarity as the meter reading they were using on 21st May 2020 was not in the same format as the meter reading taken from the meter at the allotments. I have asked for a full complex billing report to be sent ASAP to the official address of the PC, however they have stated they are unable to change the name on the account from "The Occupier" to Elvaston Parish Council until we can give them definitive proof that we own the allotments and are responsible for the bill. I will continue to chase this with the service department and report back as information becomes available.</p> <p>We have received some lovely feedback from residents regarding how well kept the village as a whole is looking right now, and I have been in contact with our lengthsman to address any issues around the village as they arise. My intention once lockdown restrictions are lifted is to spend some time with the lengthsman in the community and ensure that all areas are addressed adequately going forwards.</p> |  |





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|                   |                          | <p>I have also been continuing to work closely with DALC and SLCC in regard to Covid19 restrictions to ensure we have the most up to date advice. At the current time, all playgrounds are to remain closed to the public – for the most part due to risk of spreading coronavirus, but also due to there being no maintenance checks in operation currently. Since 23<sup>rd</sup> March 2020 when playgrounds closed, there has been a lot of changeable weather including frost and strong sun – all of which can weaken equipment at stress points. Before play areas can re-open there will need to be a health and safety check carried out on all equipment.</p> <p>I have attended regular DALC Clerk meetings to ensure we have the latest advice and guidance regarding working practices and to ensure we maintain compliancy throughout these unprecedented times.</p> <p>The Clerk works from home as is usual and requests that contact with the PC is made via email in the first instance, if it is outside of office hours. The Clerk should not be contacted via personal social media for any issues relating to parish matters at any time – there is a dedicated Facebook page for Elvaston Parish Council.</p> |  |
| <b>62/2020-21</b> | <b>Chairman's Report</b> | <p>Another month passes for our parish in Covid-19 lockdown and I sincerely hope that all residents and their families are staying safe and well during this difficult time. Earlier this month I took part in a Councillors' Essentials Training course, via Zoom, with Councillor Brian Slater. It was an informative session and I have also agreed to represent our parish council as a member of DALC's newly set up Climate Action Group. I will attend regular meetings in conjunction with the Centre for Sustainable Energy and report back to the council. As a member of the council's Finance Committee, I contributed to a financial review meeting and a joint meeting with the Elvaston Communities Group. The latter meeting was to look at ways to move forward as a council with increased financial stability together with co-efficient overheads for both groups and to maximise community assets and volunteer services for a revised parish plan, grant fundraising opportunities and community events. Finally, I would like to say how pleasant it was to meet so many community-minded residents in Boulton Moor last Thursday evening when I was out litter-picking with our Lengthsman.</p>              |  |
| <b>63/2020-21</b> | <b>Lengthsman Report</b> | <p>The Lengthsman continues to undertake normal duties and has been joined by the Chairman during this past month on a litter pick, which resulted in a very positive email from a resident who would like to become more involved in community litter picking once Covid19 restrictions are further lifted.</p> <p>The Lengthsman has identified some further areas which are in need of attention as follows:</p> <p>There is an overgrown hedge which needs to be cut back to within the curtilage of the boundary on the left-hand side of the road adjacent to Beechwood Park. The Clerk will write and ask for this to be cut back.</p> <p>Nooning Ford is very overgrown and needs attention along Ambaston Bridle Path, which is accessible on foot and bicycle but is also in a very poor state of repair.</p> <p>There are drains on the A6 near the bus stop after the roundabout which are heavily compacted with leaves.</p>  |  |



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|                   |  | <p>There has been more fly tipping on Ambaston Lane, this has been reported to SDDC Clean Team and they have acted swiftly, usually within 24 hours, to clear. The small bin on Main Street, Elvaston near the small post box is constantly overflowing and the lay by in Thulston continues to be heavily littered and is often reported to have human faeces left. Much of the littering is due to there being less bins available for use at ECCP.</p> <p>The PC will ask SDDC Safer Neighbourhoods to consider a further request for CCTV cameras in the layby to counter the human faeces being left and additional littering. Cllr Leuenberger spoke of the PC ability to apply our own FPN for littering and the Clerk will obtain some further information on this.</p>   |  |
| <b>64/2020-21</b> | <b>Reports from Other Community Groups</b>     | <p><b>Elvaston Castle Action Group</b> – Steve Dodson of ECAG reported on the results of the Diffusion Tube analysis by Gradko International (report provided prior to the meeting) and asked if the PC would consider monitoring this again when things have returned to normal. It was RESOLVED to repeat these tests in the future, proposed by Cllr Bennett, seconded by Cllr Beech. There was also a request for ECAG to be allowed to place notices on PC noticeboards to ask for volunteers. It was RESOLVED to allow the placement of notices and the Clerk offered to share the notice on social media.</p>  |  |
| <b>65/2020-21</b> | <b>Parking in all areas including clearway</b> | <p>There are several parking issues within the rural parish. For the most part this seems to stem from ECCP when people don't want pay for parking or when there is an event at ECCP. There are residents who have made complaints; and offered solutions to issues. On 21<sup>st</sup> September 2018 there was a report activated and a set of questions sent out, but it is unknown to whom it was sent. Parking on the clearway has been a particular problem during lockdown and whilst ECCP car park has been closed. Traffic management and parking is an issue across the whole parish; and it may be a consideration that the PC will be required to undertake a traffic count across the parish to include parking as a whole.</p> <p>It was RESOLVED to bring this back to the agenda in July and the Clerk will contact Richard Hanbury from DCC with regard to the findings of the last report.</p> <p>It was RESOLVED to undertake a further review of traffic issues. Proposed by Cllr Leuenberger and seconded by Cllr Mansfield.</p> |  |
| <b>66/2020-21</b> | <b>Parish Plan</b>                             | <p>There was a discussion regarding the need for an updated and developed Parish Plan which takes into account the updated legislation in relation to parish plans. It was RESOLVED the PC will take control of Parish Plan going forward and make use of the offer from a resident in the community who has vast experience of the development and implementation of parish plans. This resident has offered to consult with the PC and develop a draft plan free of charge in exchange for a testimonial at the completion.</p> <p>It was RESOLVED to accept the offer and create a working group to move this forward. Proposed by Cllr Leuenberger and seconded by Cllr Mansfield.</p>  |  |



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|                   |                                    | It was RESOLVED the working group will consist of Cllr Leuenberger representing the rural ward, Cllr Beech for Boulton Moor and Rachel Scott, who is resident in the community and has vast experience of parish plans. There is also potential for residents of all areas of the parish to join the working group to ensure all areas are fairly represented. Ideally, a resident from each of the four areas would create a sound working group.   |  |
| <b>67/2020-21</b> | <b>Christmas Tree &amp; Lights</b> | It was RESOLVED the Clerk will liaise with Cllr Dodson in relation to Christmas Tree and lights. There is no requirement for additional permission from DCC for the use of the Village Green, but an additional risk assessment for the power supply to any lights would need to be carried out in line with our Health & Safety policy.   |  |
| <b>68/2020-21</b> | <b>Sturges Lane Footpath</b>       | The Clerk has applied for a Community & Environmental Grant from SDDC for the sum of £5000 towards the repair and reinstatement of Sturges Lane Footpath. Updates will be circulated as they arrive.   |  |
| <b>69/2020-21</b> | <b>Assets of Community Value</b>   | The final nomination has now been submitted with all supporting documentation as required. Further updates will be advised as they are received.   |  |
| <b>70/2020-21</b> | <b>Website</b>                     | The Clerk has received some quotations with regard to the PC website, these need to be considered in more depth along with the guidance released by NALC today in relation to accessible websites which was circulated to all member Cllrs prior to the meeting.<br>It was RESOLVED to revisit this item on the agenda for September. The current requirement states the PC must have a plan in place for accessibility by 23 <sup>rd</sup> September and it is accepted that any new/updated web provision will need to be covered in the budget for 2021/22 and will form part of the budget setting meeting in November if applicable at this time.   |  |
| <b>71/2020-21</b> | <b>Correspondence</b>              | Email from resident regarding possible misuse of land south of Borrowash – forwarded to SDDC planning<br>Email from resident with complaint regarding address on Sevenlands Drive – replied with details of correct organisations to contact, including weblinks and forms where possible<br>DALC newsletters x 2 – forwarded to all member Cllrs<br>Allotment enquiry – added to the waiting list for allotment plots<br>Email from DCCllr Atkin re schools update and new build secondary school – forwarded to all Cllrs<br>Email from resident re minutes for May 2020 and previous letter regarding previous member Cllrs – forwarded to all member Cllrs<br>Email from resident with praise for community litter picking on Boulton Moor – replied to resident with details of planned community litter pick event and forwarded to Lengthsman and Chairman as requested.<br>Website Accessibility criteria from NALC – forwarded to all member Cllrs<br>Email from Cllr Atkin regarding road markings on Grove Close, Thulston - forwarded to Chairman for information. |  |



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| <b>72/2020-21</b> | <b>Planning Applications &amp; Decisions</b> | <b>New applications received as at 8<sup>th</sup> June 2020</b><br>No new applications received<br><b>Pending Applications as at 8<sup>th</sup> June 2020</b><br><b>DMPA/2019/1323</b> – Demolition of existing garage and erection of a detached dwelling with associated parking and garden on land to the side of 33 Grove Close, Thulston<br>For all planning applications, please visit <a href="http://www.planning.southderbyshire.gov.uk">www.planning.southderbyshire.gov.uk</a> |  |
| <b>73/2020-21</b> | <b>AGAR</b>                                  | The AGAR is ready for completion and signature and will be actioned prior to the initial deadline of 30 <sup>th</sup> June 2020   |  |
| <b>74/2020-21</b> | <b>Finance</b>                               | The payments and receipts as shown in the finance schedule were deemed correct and approved for payment.  |  |
| <b>75/2020-21</b> | <b>Date, time of the next meeting:</b>       | The next meeting will be held on <b>Monday 13<sup>th</sup> July 2020 at 7.30pm</b> via an online link using the Zoom platform which will be notified in the next agenda.  |  |

The Chairman thanked everyone for attending and the meeting was closed at 9.45pm

Signed \_\_\_\_\_ Chairman / Vice Chairman



| Finance Schedule for Elvaston Parish Council Meeting 8th June 2020 |                              |                          |                   |   |              |                  |                       |
|--|------------------------------|--------------------------|-------------------|---|--------------|------------------|-----------------------|
| Schedule A - Expenditure for Approval                              |                              |                          |                   |   |              |                  |                       |
| Date   | Payee                        | Details                  | Cheque No         | Net   | VAT          | Total            | Notes                 |
| 23/04/2020   | DALC                         | Job Evaluation           |                   | £120.00                                     | £0.00        | £120.00          | Carried over from May |
| 14/05/2020   | DALC                         | Chair Training Skills    |                   | £50.00                                      | £0.00        | £50.00           |                       |
| 04/06/2020   | NEST                         | Faye Simnett Pension     |                   | £203.82                                     | £0.00        | £203.82          | Paid by DD 04/06/20   |
| 09/06/2020   | Faye Simnett                 | Salary                   |                   | £955.45                                     | £0.00        | £955.45          |                       |
| 09/06/2020   | Fiona Stanbrook              | Salary                   |                   | £807.58                                     | £0.00        | £807.58          |                       |
| 09/06/2020   | HMRC Cumbernauld             | Tax/NI                   |                   | £162.31                                     | £0.00        | £162.31          |                       |
| 09/06/2020   | Fiona Stanbrook              | Use of home as office    |                   | £37.80                                      | £0.00        | £37.80           |                       |
| <b>Totals</b>  |                              |                          |                   | <b>£2,336.96</b>                            | <b>£0.00</b> | <b>£2,336.96</b> |                       |
| Schedule B - Income since last meeting                             |                              |                          |                   |   |              |                  |                       |
| <b>Bank Balance</b>  |                              |                          |                   |   |              |                  |                       |
| Date   | From                         | Details                  | Amount            |   |              |                  |                       |
| 11/05/2020   | Gallacher - Allotment Rent   | Allotment Rent           | £ 15.00           |   |              |                  |                       |
| 18/05/2020   | J Wardle - Allotment Rent    | Allotment Rent           | £ 15.00           |   |              |                  |                       |
| 15/05/2020   | SDDC                         | S136 Concurrent expenses | £ 7,288.00        |   |              |                  |                       |
| 26/05/2020   | R Bullivant - Allotment Rent | Allotment Rent           | £ 30.00           |   |              |                  |                       |
| 26/05/2020   | Natwest Bank                 | Interest                 | £ 0.65            |   |              |                  |                       |
| <b>Total</b>   |                              |                          | <b>£ 7,348.65</b> |   |              |                  |                       |
| Total income since last meeting                                    |                              |                          |                   | Cheques signed by 1. _____                  |              |                  |                       |
| Less payments not yet presented at the bank                        |                              |                          |                   | Cheques signed by 2. _____                  |              |                  |                       |
|  |                              |                          |                   | Ensure cheque stubs and invoices are signed |              |                  |                       |