



DATE: 5<sup>th</sup> May 2020

To: The Chairman and Members of Elvaston Parish Council

You are summoned to attend the Meeting of Elvaston Parish Council, to be held at 7.30pm on Monday 11<sup>th</sup> May 2020 using the online meeting platform Zoom. Please use the following link: <https://us02web.zoom.us/j/86469973860?pwd=VlhMUHR5K3FteTZLZ0k4eEdQVTIGUT09>  
Meeting ID 864-6997-3860 Password 138219

Yours sincerely

*Fiona Stanbrook*

Locum Clerk – Elvaston Parish Council

**AGENDA FOR PARISH COUNCIL MEETING MONDAY 11<sup>th</sup> MAY 2020 at 7.30PM**

- 1. Attendance and Apologies for absence**  
To receive apologies for absence
- 2. Declaration of Members Interests**  
To receive and Declarations of Interests from Councillors
- 3. Variation of Order of Business**  
To receive any alterations of running order of meeting
- 4. Public Participation**
5. A period of not more than **5 minutes per person** will be made available to members of the public to comment on any matter, no decisions can be made on items raised here.
- 6. Reports from outside bodies**  
To receive any reports from the County Councillor, District Councillors and the Police
- 7. Councillor Reports**  
To receive reports and updates from member Cllrs
- 8. Severn Trent Report**  
To receive an update regarding ongoing works by Severn Trent
- 9. Minutes**  
To approve the minutes from the meeting held on 14<sup>th</sup> April 2020.
- 10. Clerk's Report**  
To receive the Clerk's report
- 11. Chairman's Report**  
To receive the Chairman's report
- 12. Lengthsman's Report**  
To receive the Lengthsman's report
- 13. Reports from other Community Groups:**
  - **Elvaston Castle Action Group**  
To receive an update
  - **Elvaston Communities Group**  
To receive an update
  - **Elvaston Castle Gardens Trust**  
To receive an update
- 14. Banking Update**  
To receive an update
- 15. Clerk Appointment**  
To receive an update
- 16. Christmas Tree and Lights**  
To agree actions related to the purchase of Christmas tree lights

**17. Sturges Lane Footpath**

To receive and update and agree plan of action

**18. Allotments**

To receive an update

**19. Assets of Community Value**

To receive an update

**20. Flooding and Gravel**

To receive an update

**21. Annual Insurance**

To receive information

**22. Responsibility Matrix**

To complete a table of responsibilities for all member Cllrs

**23. Website**

To agree a plan of action regarding the Parish Council Website

**24. Correspondence**

To agree any actions as per the correspondence schedule

**25. Planning Applications and Decisions**

To discuss and agree a response to any planning applications.

**New applications as at 5<sup>th</sup> May 2020**

No new application received during this period

**Pending applications as at 5<sup>th</sup> May 2020**

**DMPA/2019/1323** – Demolition of existing garage and erection of a detached dwelling with associated parking and garden on land to the side of 33 Grove Close, Thulston

**Approved applications as at 5<sup>th</sup> May 2020**

**DMPA/2020/0279** - Listed building consent for proposed internal alterations to provide a new staircase at The Coach House, Elvaston Castle Country Park, Borrowash Road, Elvaston, Derby, DE72 3EP

**26. AGAR**

To receive an update regarding the Annual Governance and Accountability Return

**27. Finance**

i) Invoices due for payment

ii) Income received

**27. Date and time of next meeting**

The next Parish Council Meeting will start at 7.30pm on Monday 11<sup>th</sup> May 2020 via an online link using the Zoom platform which will be notified via the next agenda.

***The agenda and previous meeting minutes are available via email by contacting the locum Clerk at least 24 hours prior to the meeting - 01332 793272 or by emailing [elvastonclerk@gamil.com](mailto:elvastonclerk@gamil.com)***