

# ELVASTON PARISH COUNCIL

Clerk - Dr. Jonathan Irons, Flat 4, Plumtree Cottages, Cavendish Bridge, Shardlow, Derby DE72 2HL

Tel: 01332 792853. Emails: [elvastonclerk@gmail.com](mailto:elvastonclerk@gmail.com)

Website: [www.elvaston-pc.org.uk](http://www.elvaston-pc.org.uk)

4<sup>th</sup> February 2020

To the Chairman and Members of Elvaston Parish Council.

You are summoned to attend the Parish Council Meeting to be held at the Village Hall, Elvaston on Monday 10<sup>th</sup> February 2020 at 7.30pm

Yours sincerely,

*Jonathan Irons*

Clerk

## AGENDA

Members are asked to sign the attendance sheet for the meeting and to complete their declarations of interest sheet (if appropriate).

### **1: NON - CONFIDENTIAL INFORMATION**

1. **Declaration of Members Interests**

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

2. **Apologies for absence**

3. **To consider the co-option of new member(s)**

4. **Variation of Order of Business**

5. **District and County Councillors' Report** (matters only relevant to this parish to be discussed)

6. **Elvaston Castle Gardens Trust**

7. **Elvaston Castle Action Group**

8. **Digital Derbyshire**

9. **Councillors' Reports**

10. **Elvaston Communities Group**

11. **Parish/ Neighbourhood Plan**

12. **Website management**

13. **Public Speaking** – (matters only relevant to this parish to be discussed) A period of not more than 5 minutes will be made available for members of the public and members of the Council to comment on any matter.

14. **To approve the minutes of the Parish Council meeting held on 13<sup>th</sup> January.**

15. **Police Report**

16. **Flooding and Gravel**

17. **Matters for Decision or Discussion:**

17.1 Parking and speeding issues including Speed-watch volunteers;

17.2 business cards for members;

17.3 Extra waste bins in Boulton Moor;

17.4 Photos to be taken and details of members created for insertion to the website;

- 17.5 new allotment gate;  
 17.6 Tree planting in the area;  
 17.7 adoption (or not) of the updated ACAS Disciplinary and Grievance policies;  
 17.8 Reply from DCC over the cost of a repair to the footpath at Sturges Lane (if any).

18 **Clerk's Report**

19. **Finance**

- (a) Accounts for Payment – cheques to be approved and signed

chq no./ Unity Trust ref.	Payee	£	VAT	Total
1368	J Irons – Clerk's salary 4 weeks to 14 <sup>th</sup> January	606.23	-	606.23
As above	J Irons – clerk's expenses in January (laptop repair and new purchase; and cartridge ink etc)	800.76	-	800.76
Stand order	F Simnet - Lengthsman pay 4 weeks to 14 <sup>th</sup> January (both wards); paid via <i>Nat West Bank</i> on 24 <sup>th</sup> January	548.35	-	548.35
-	HMRC – employees' tax to period 6th Jan - 5th Feb (nil due to overpaid tax –amount owed by HMRC now totals £400.20)	-	-	-
Unity 11th Feb	DCC – clerk's pension January	147.64	-	147.64
d/debit Unity	NEST: l/man's pension cont. (employer) on 30th January	79.97	-	79.97
1369	DALC – councillor training (2 members in November 2019 & 2 in March 2020)	210.00	-	210.00
1370	Robert Lewis Signs - new noticeboard poster case SD	240.00	48.00	288.00
1371	Viewtec Signs – new village sign on Main Road	326.12	65.22	391.34
1372	ECG grant application under s137	1475.00	-	1475.00
	<b>TOTAL</b>	<b>4434.07</b>	<b>113.22</b>	<b>4547.29</b>

**Nat West Bank.**

- (b) **Income** – none  
 (c) Bank balance as at 4th February 2020 £18363.23

**Unity Trust Bank** - balance as at 4th February 2020 £ 439.16

20. **To consider planning applications:**

21. **Items for information**

22. **Agenda items for the next meeting**

23. **Date of next meeting** – The next Council Meeting is on Monday 9<sup>th</sup> March 2020 at 7.30pm in the village hall.

**2: CONFIDENTIAL INFORMATION**

- 24 To discuss both the lengthsman's and clerk's appraisals held on 20<sup>th</sup> January 2020 (and approve the minutes thereof); and to discuss clerk's employment terms.

**PUBLIC INSPECTION OF PLANS AND PARTICIPATION**

- Plans may be inspected at the offices of South Derbyshire District Council, to whom representations should be made.
- All planning applications are available on-line via the Parish Council or SDDC website.
- The applications will be considered by Elvaston Parish Council, which may make its own observations and forward them to the relevant Planning Authority.
- Applicants, objectors and supporters to planning applications may speak on applications brought before the Parish Council.