

# ELVASTON PARISH COUNCIL

Clerk - Dr. Jonathan Irons, Flat 4, Plumtree Cottages, Cavendish Bridge, Shardlow, Derby DE72 2HL  
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4<sup>th</sup> June 2019

To the Chairman and Members of Elvaston Parish Council,

You are summoned to attend the Annual Parish Council Meeting to be held at the Village Hall, Elvaston on Monday 10<sup>th</sup> June 2019 at **7.00pm (members and co-option candidates only)**.

Yours sincerely,

**Jonathan Irons**  
**Clerk**

## **AGENDA**

Members are asked to sign the attendance sheet for the meeting and to complete the declarations of interest sheet (if appropriate). These will be available in the village hall.

### **PART 1 – CONFIDENTIAL INFORMATION (7-7.30pm)**

1. To consider a resolution under the public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item.
2. Declaration of Councillors' agreement to abide by the Code of Conduct, to sign Declarations of Office and review their Registers of Interests.
3. To interview prospective candidates for co-option to the council. Existing members will discuss these privately prior to Part 2 of the meeting.

### **PART 2 – NON - CONFIDENTIAL INFORMATION (7.30pm onwards)**

4. **Election of Chairman**
5. **Election of Vice-Chairman**
6. **To co-opt candidates to the council**
7. **Variation of Order of Business**
8. **Declaration of Members Interests**  
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
9. **Elvaston Castle Action Group update (if any)**
10. **Elvaston Castle & Gardens Trust update (if any)**
11. **Digital Derbyshire**
12. **Councillors Reports**
13. **District and County Councillor's Report** (matters only relevant to this parish to be discussed)
14. **Elvaston Communities Group**
15. **Website maintenance**

16. **Public Speaking** – (matters only relevant to this parish to be discussed) A period of not more than 5 minutes will be made available for members of the public and members of the Council to comment on any matter.
17. **To approve the minutes of the Parish Council meeting held on 11<sup>th</sup> March 2019 and the minutes of the 2 Finance meetings held on 9<sup>th</sup> April and 14<sup>th</sup> May 2019.**
18. **Appointment of members to Committees or Sub Committees and their respective delegated authority.**
19. **Police Report**
20. **Boulton Moor Housing**
21. **Flooding and Gravel**
22. **Matters for Decision or Discussion:**
- 22.1 Parking issues;
- 22.2 To offer prospective attendees a councillor training course and to consider booking a s.106 course;
- 22.3 installing steps on the village green;
- 22.4 Annual review of council policies;
- 22.5 update on Colwell Drive signage issues;
- 22.6 Outcome of the creation of a cricket club committee;
- 22.7 To consider a donation to the Children’s Holiday Home;
- 22.8 online banking update;
- 22.9 To order lamp-post poppies for the Armistice Day commemoration;
- 22.10 To consider the rectification of a lengthman’s tax payments;
- 22.11 To consider a grant application for maintenance of the church burial site.
23. **Chairman’s Report**
24. **Clerk’s Report**
25. **Finance**
- (a) Accounts for Payment – cheques to be approved and signed

<b>Cheque No</b>	<b>Payee</b>	<b>£</b>	<b>VAT</b>	<b>Total</b>
001329	J Irons – Clerk’s salary May	491.63	-	491.63
001329	J Irons – clerk’s expenses (see attached sheet)	95.37	-	95.37
Stand order	N Mansell - Lengthsman pay May	285.60	-	285.60
Stand order	F Simnet - Lengthshman pay May	285.60	-	285.60
001330	HMRC – employee’s tax May	180.20	-	180.20
001331	DCC – clerk’s pension May	147.64	-	147.64
001332	ClIr M Beadle – reimbursement for flowers sent to l/man	30.00	-	30.00
001333	s.137 grant application from St Barts (if agreed earlier)	350.00	-	350.00
	<b>TOTAL</b>	<b>1866.04</b>	<b>-</b>	<b>1866.04</b>

- (b) **Income**  
2 allotment rents banked on 20<sup>th</sup> May £ 30.00
- (c) Bank balance as at 28<sup>th</sup> May 2019 £31237.76

26. **To consider planning applications:**  
9/2019/0438 - REPAIR WORKS TO CHIMNEY AND INTERNAL OPEN FIREPLACE AT ELVASTON VILLAGE HALL MAIN ROAD ELVASTON.

9/2019/0447 - THE PRUNING OF TWO WILLOW TREES COVERED BY SOUTH DERBYSHIRE DISTRICT COUNCIL TREE PRESERVATION ORDER NO. 471 AT 2 MAIN STREET AMBASTON.

27. **Items for information**

28. **Agenda items for the next meeting**

29. **Date of next meeting** – The next Council Meeting is on Monday 8<sup>th</sup> July 2019 at 7.30pm (to be preceded by a Persimmon liaison meeting).