

MINUTES OF THE ELVASTON ANNUAL PARISH COUNCIL MEETING HELD ON 14th May 2018 **AT THE VILLAGE HALL, ELVASTON**

Present:

Cllrs P Bickerton (Chairman), R Russell, T Mansfield, S Spenser, and R Strand.

In Attendance:

Cllr N Atkin, DCllr P Watson, 10 parishioners and J Irons (clerk).

The Chairman opened the meeting by welcoming everyone.

PART 1 – NON-CONFIDENTIAL INFORMATION

01.05.18 Election of Chairman

Cllr Bickerton was proposed by Cllr Strand and seconded by Cllr Spenser. **RESOLVED:** Cllr Bickerton was elected and duly signed his declaration of acceptance of office form.

02.05.18. Election of Vice-Chairman.

Cllr Strand was proposed by Cllr Bickerton and seconded by Cllr Russell. **Resolved:** Cllr Strand was elected and duly signed his declaration of acceptance of office form.

03.05.18. To receive apologies for absence

Cllrs P Loakes (work commitments), M Beadle (holiday) and DCllr H Coyle (work commitments). Members approved the absences.

04.05.18: Variation of Order of Business

Item 14 was brought forward to item 10.

05.05.17: Declaration of Members Interests None declared.

06.05.17: Declaration of Councillors' agreement to abide by the Code of Conduct. Councillors present duly agreed to abide by the Code.

07.05.18: Digital Derbyshire. Nothing to report.

08.05.18: Councillor's Reports

Cllr Strand is dismayed that potholes are evident in Grove Close however the clerk reported these to Highways after receiving a complaint from Cllr Russell. He noted that the damaged bus shelter on the A6 near Thurlston Grange has not yet been repaired; clerk to ask SDDC.

09.05.18: District and County Councillor's Reports.

DCllr Peter Watson

1. DCllr Watson thanked members for their wishes of a speedy recovery after his recent illness.
 2. He has secured Persimmon's agreement to a meeting which can be combined with a site visit. DCllr Watson has answers concerning 'trigger points' which he will present at the meeting. Persimmon's houses are selling well. Members **agreed** the 7th June as a meeting date which DCllr Watson will confirm once he has spoken to Persimmon.
 3. DCllr Watson was appointed to the Elvaston Castle sub-committee recently where he will assist as an advisor on development issues.
 4. SDDC has received concerns over its waste collection, street cleaning and grass cutting services; however a new policy is now in force which should improve matters.
- The chairman celebrated DCllr Watson's return and conveyed members' best wishes for a continued recovery.

Cllr Neil Atkin

1. Following on from the above Cllr Atkin was pleased to nominate DCllr Watson as an advisor to the Castle' sub-committee.

2. The Highway's officer had responded to a resident's questions over the village signage earlier this day, to the resident's satisfaction.
3. Cllr Atkin attended the recent EMA consultative committee meeting where it was stated that a noise-reduction plan is in progress. A future Master Plan for the airport is being discussed, components of which include the modification of the main terminal to accommodate more passengers, relocation of the UPS depot and the consideration of underground parking as more vehicles continue to use the site.
4. Applications for financing of projects may be made to DCC's community funding scheme which may be accessed via an online, downloadable form.

10.05.18: Public Speaking.

Several residents (representing interested parties) expressed their concerns for future development at the Castle including the new road layout and congestion from car-parking in the surrounding area. Cllr Atkin is keen to discourage the latter and added that all issues will be addressed in the Master Plan at the upcoming public consultations. That said the interested parties group intends distributing a leaflet flyer to raise awareness in the area and may suggest preparing a petition. The group wishes to have another meeting with DCC (similar to that held in March) before the first of the public consultations. Cllr Strand suggested that this include a q/a session and residents attending should submit their questions beforehand. However, in the meantime the group wish to hold a meeting with some parish councillors. Members **agreed** to this and a date was set for 21st May; Cllrs Bickerton, Strand and Mansfield to attend.

Cllr Mansfield noted that the planning application for repairs and alterations to the coach house at the Castle (see minute 24.05.18 below) is premature because the consultation over the Master Plan has not yet been held. DCllr Watson replied saying he will submit a letter to the planning department asking for it to be addressed at a full planning committee. The chairman thanked DCllr Watson for his suggestion. A resident asked whether she could view the application; DCllr Watson referred her to SDDC's website. Cllr Strand thought a link from the new parish website to SDDC's planning portal useful; Cllr Mansfield said this is possible.

A resident thought that community projects appeared only to be promoted by DCC in north and mid-Derbyshire adding that this region gets short shrift. Cllr Atkin admits there is a need to redress this imbalance. The resident also thought insufficient provision had been made for sports activities at Boulton Moor. DCllr Watson disagreed saying a new sports centre is intended once the trigger point of 500 completed houses has been reached, which it has not yet. The chairman noted that more will be gleaned from the next Persimmon liaison meeting.

Mr Dave Bull, vice-chairman of the cricket club gave an update on the extension of the Pavillion. Planning consent has been granted although conditions are dependent on another application. An architect, energy consultant and quantity surveyor have been appointed. Tender responses are expected by end-June. Phase 1 of the project begins in August with clearance of the site. Phase 2 involves fitting a watertight shell while changing rooms work begins in February 2019. Recreation room and additional toilets will begin subsequently. The total cost of the project will be c£500k. Eventual uses for the club include cricket and other sports, DCC and parish meetings and advantages to the broader community.

Events can be held to raise funds although various funding options have been explored including a £50k interest free-loan and a potential £150k from Sport England (which is dependent on firm prices and evidence of support from the community. Section 106 funding is unavailable but the club continues to carry out and investigate other fund raising possibilities. The club asked for a letter of support and a small grant; members **agreed** that the clerk draft a letter and a grant will be considered once the form has been completed which will be addressed in the next meeting. The chairman thanked Mr Bull for his announcements.

11.05.18: Boulton Moor Housing. Nothing further apart from a reminder that the Persimmon Homes liaison meeting is intended to be on 7th June.

12.05.18: Elvaston Communities Group

Eve Wilson announced that the village fete will be held on 28th May and volunteers are required in the mornings. The sensory garden has been lovingly tended and looks attractive. Eve thanked the council for its continuing support. The chairman in turn thanked the group for its efforts and activities.

13.05.18: Website maintenance. Cllr Mansfield is making progress with the new site.

14.05.18: Elvaston Castle Charitable Trust. Members agreed with Cllr Strand’s offer to speak to the chairman of the Trust highlighting both council’s and resident’s disdain over the Trust’s presentation in March (as alluded to earlier).

15.05.18: To approve the minutes of the (2) meetings held on the 19^h April 2018. These were approved as a true record and signed by the Chairman (both were pp Cllr Russell, seconded Cllr Mansfield).

16.05.18: Appointment of members to Committees or Sub Committees and their respective delegated authority.

The Officers for 2018-2019 were all unanimously elected as follows:-

- Elvaston Castle and Village Hall Committees – Cllr Russell;
- Finance Committee – Cllrs Bickerton, Strand and Mansfield;
- Elvaston Communities Group – Cllr Bickerton;
- Allotment Committee – Cllr Strand;
- Charities Trusts – Cllrs Mansfield, Russell and Loakes (once appointed);
- Boulton Moor development – Cllrs Bickerton, Strand, Russell and Beadle.

17.05.18: Police Report. 4 minor incidents were reported on the police website in the rural ward, 12 in Boulton Moor in March. Details can be accessed at: <http://www.police.uk/derbyshire/DE03/crime>.

18.05.18: Flooding and Gravel. Nothing to report.

19.05.18: Matters for Decision or Discussion

- 19.1 Parking issues: nothing to report.
- 19.2 parcels of land for possible tree planting. **Resolved:** to be kept on future agendas.
- 19.3 cleaning of the war memorial: **Resolved:** to be cleaned by the same contractor employed 4 years ago. Clerk to ask Cllr Beadle to buy and present flowers to the resident who kindly trims the surrounding hedge.
- 19.4 To consider a bridge at the footpath between Pool Close and Field Lane, Boulton Moor. DCllr Watson considers this to be difficult notwithstanding that it lies on the Derby City boundary. **Resolved:** clerk to ask DCllr Watson for any suggestion he may have of a contractor(s) to build a bridge.
- 19.5 Minuting of meetings during presentations. Clerk reiterated that minutes should not be verbatim records of individuals’ comments.
- 19.6 To consider the quote for a new notice board at Colwell Drive. **Resolved:** quote agreed and clerk to order.
- 19.7 To review council policies including GDPR: **Resolved:** policies were adopted including a new one for the upcoming GDPR implementation which supersedes the 1998 Data Protection Act policy; and the new 2018 NALC model standing orders. Clerk to circulate the latter to members.
- 19.8 To sign the internally audited accounts for 2017/18. **Resolved:** agreed by members after which the following were duly signed by chairman and clerk:

20.05.18 Annual Governance Statement;

21.05.18 Annual Accounting Statement.

22.05.18: Clerk’s Report

Clerk handed a new plaque honouring Peter Waters to the chairman which will be fitted to the memorial bench in the sensory garden.

23.05.18: Finance

(a) Accounts for Payment – cheques to be approved and signed:

Cheque No	Payee	£	VAT	Total
001263	J Irons – Clerk’s salary April	497.43	-	497.43
001263	J Irons – clerk’s expenses (see attached sheet)	124.70	-	124.70
Stand order	N Mansell - Lengthsman pay April	285.60	-	285.60
001264	HMRC – clerk’s tax April	62.20	-	62.20
001265	DCC – clerk’s pension April	134.43	-	134.43
001266	Diane Malley – payroll services 2018-19	110.50	-	110.50

001267	Helen Daniels – internal audit 2017/18	100.00	-	100.00
001268	Community Lincs - Insurance 2018-19	367.72	-	367.72
	TOTAL	1682.58	-	1682.58

(b) Income
5 allotment rents banked £ 75.00
DCC Rights of Way grant 2017-18 385.00

(c) Bank balance as at 4th May 2018 £ 35902.28

24.05.18: To consider planning applications

9/2018/0411 & 0416 - REPAIRS AND ALTERATIONS AND CONSTRUCTION OF NEW EXTERNAL STAIRCASE TO THE GRADE II LISTED COACH HOUSE RANGE AT ELVASTON CASTLE COUNTRY PARK BORROWASH ROAD ELVASTON. Discussed earlier.

25.05.18: Items for information only. The clerk offered 2 items of interest.

26.05.18: Agenda items for the next meeting.

- Broadband;
- Elvaston Communities Group;
- Elvaston Castle Charitable Trust including the invitation of the local trustee;
- Boulton Moor Housing;
- To rename the agenda item Elvaston Castle Charitable Trust to the ‘Elvaston Castle consultation’;
- Avenue of trees at the Castle;
- To consider a small grant in favour of the cricket club;
- Parcels of land for possible tree planting.

27.05.18: Date of next meeting – Monday 11th June 2018 at 7.30pm

The Chairman closed Part 1 of the meeting at 9.55pm

PART 2 – CONFIDENTIAL INFORMATION

28.05.18: To consider a resolution under the public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item.

29.05.18: Signage issues. Clerk gave an update on his discussions with the relevant parties involved in the dispute and is making progress with a solution assured in due course.

30.05.18: – To sign the clerk’s new employment contract. **Resolved:** finance committee to discuss; clerk to deliver a copy of his current contract to the chairman.

There being no further business the Chairman closed the meeting at 10.15pm

Signed

Cllr P Bickerton (Chairman)